หัวข้อ:
Letter of Agreement

ลงนาม:
Between

ฝ่ายปฏิบัติที่โครงการ และฝ่ายรับผิดชอบโครงการ

THE IMPLEMENTING PARTNER AND THE RESPONSIBLE PARTY

สำนักงานบริหารโครงการ

โครงการปรับตัวรับมือกับผลกระทบที่จากการเปลี่ยนแปลงสภาพอากาศ

For Implementation of

Improving the Resilience of the Agriculture Sector in Lao PDR to Climate Change Impacts

November 2012
លោកអ្នក ពេញ្ញុំ។

ការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ជីវិតអ្នក ពេញ្ញុំ។

ការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 01: ក្រុមអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 02: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 03: នៅក្នុងក្រុងក្រមុំ។

ប្រការ 04: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 05: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 06: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 07: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 08: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 09: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 10: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 11: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 12: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 13: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 14: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 15: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 16: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 17: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 18: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 19: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។

ប្រការ 20: មិនអាចអំពីការអំពីការសាងសង់មួយក្នុងក្រុងក្រមុំ។
A. Letter of Agreement (LOA) នេះបានប្រការលេខ២០០២ ថ្ងៃទី ២០ ខែមេសា ឆ្នាំ ២០២២ ប្រការវិលសុំវិញ ប្រការខ្លួនប្រការពីការអនុវត្តន៍ និងការសម្រាប់ការដំណើរការអំណាចថ្មីចុងក្រោយនេះ ប្រការអនុវត្តន៍ និងការសម្រាប់ការដំណើរការអំណាចថ្មី ។

LOA BETWEEN THE IMPLEMENTING PARTNER AND THE RESPONSIBLE PARTY

Letter of Agreement (hereinafter referred to as the “LOA”) made between the Implementing Partner [National Agriculture and Forestry Research Institute] and the RESPONSIBLE PARTY [Department of Agriculture Extension and Corportative].

WHEREAS [National Agriculture and Forestry Research Institute] (hereinafter referred to as “the Implementing Partner”) has been requested by the United Nations Development Programme (“UNDP”) to manage the project defined in project document [project number 00076178 Improving the Resilience of the Agriculture Sector in Lao PDR to Climate Change Impacts] (hereinafter referred to as “the Project”), implemented at the request of the Government of [LAO PDR].

WHEREAS the Implementing Partner [National Agriculture and Forestry Research Institute] and UNDP desire to provide funding to the RESPONSIBLE PARTY in the context of a Project and on the terms and conditions hereinafter set forth, and

WHEREAS the RESPONSIBLE PARTY is ready and willing to accept such funds from the Implementing Partner [National Agriculture and Forestry Research Institute] and UNDP through the administration of UNDP for the above mentioned activities on the said terms and conditions.
NOW, therefore, the parties hereto agree as follows:

I. Responsibilities of the RESPONSIBLE PARTY

1.1 The RESPONSIBLE PARTY agrees to: 1) Undertake the activities described in its Work plan and Budget (attached), and updates related to the subsequent release of funds in tranches; and 2) Provide quarterly reports to the Implementing Partner. Funds provided pursuant to this Agreement shall be used for purposes related to producing results specified in the Work Plan (Attachment 2) and are subject to external audit as per NIM procedures.

1.2 The RESPONSIBLE PARTY agrees to reach the performance targets contained in the Work Plan. If the RESPONSIBLE PARTY fails to meet its responsibilities outlined in article 1.1, then this might be considered grounds for the Implementing Partner to suspend any further disbursements to the Responsible Party. The suspension shall remain in effect until the RESPONSIBLE PARTY has achieved the target.

1.3 The RESPONSIBLE PARTY agrees to inform the Implementing Partner about any problems it may face in attaining the objectives agreed upon.

In accordance with the above:
II. **Duration**

2.1 This Agreement will come into effect on [1 Nov 2012] and shall expire on [1 Oct 2013], covering the anticipated term of the project. It can be extended, if necessary by exchange of letters, noting the new expiration date.

III. **Payments**

3.1 The Implementing Partner shall provide funds to the RESPONSIBLE PARTY in an amount up to [668,334,000 Kip] (Six hundred sixty-eight million three hundred and thirty-four thousand Kip) according to the schedule of the project budget set out below. Payments are subject to the RESPONSIBLE PARTY meeting the outputs as specified in the Work Plan (attached).

3.2 All payments shall be deposited into the RESPONSIBLE PARTY’s bank account of which the details are as follows:

- **NAME OF THE BANK**
- **BANK ROUTING NUMBER**
- **BENEFICIARY ACCOUNT NAME**
- **BENEFICIARY ACCOUNT NUMBER**
- **ADDRESS OF THE BANK**
3.3 The amount of payment of such funds is not subject to any adjustment or revision because of price or currency fluctuations or the actual costs incurred by the RESPONSIBLE PARTY in the performance of the activities under this Agreement.

IV. Records, Information and Reports គុករុករក, ទូទៅ និង គំនិតសិទ្ធិ

4.1 The RESPONSIBLE PARTY shall maintain clear, accurate and complete records in respect of the funds received under this Agreement.

4.2 The RESPONSIBLE PARTY shall furnish, compile and make available at all times to the Implementing Partner and UNDP any records or information, oral or written, which the Implementing Partner or UNDP may reasonably request in respect of the funds received by the RESPONSIBLE PARTY.

4.3 Within sixty days after completion of project activities, the RESPONSIBLE PARTY shall provide the Implementing Partner and UNDP with a final report with respect to all expenditures made from such funds (including salaries, travel and supplies) and indicating the progress made toward the outputs and corresponding expenditure, utilizing the reporting formats contained in Annex 3.

4.4 The Responsible Party will provide reports as per Attachment 3: Progress report and Expenditure report, on a quarterly basis, not later than the 10th of the month following each quarter.

4.5 All activities undertaken under this MOU should comply with the UNDP NIM Procedures as elaborated in Attachment No 4.
4.6 All further correspondence regarding the implementation of this Agreement should be addressed to:

For the **Implementing Partner** ต่อไปนี้คือผู้รับผิดชอบ:

Mr Khamphone MOUNLAMAI
Project Manager IRAS/NAPAFU Project Climate Change Adaptation
Deputy Director Research Management Division
National Agriculture and Forestry Research Institute (NAFRI)
Ministry of Agriculture and Forestry (MAF), Vientiane, Lao PDR
Phone: +856 21 771594, Mobile: +856 20 55800755, Fax: +856 21 771593

For UNDP: ต่อไปนี้คือผู้รับผิดชอบ:

*Singha OUNIYOM* (Mr.)
Climate Change Specialist, Environment Unit
United Nations Development Programme
Lane Xang Avenue, UNDP Lao PDR, Vientiane
Email: Singha.ouniyom@undp.org, Tel: +856 (21) 267777 ext 711/267771, Fax: +856 (21) 267 799 / 264 939,
Mobile Phone: +856 (20) 54040749

For CONTRACTOR: [Optional] ต่อไปนี้คือผู้แทน:

**[INSERT NAME OF AUTHORIZED OFFICIAL AND ADDRESS]**

For the **RESPONSIBLE PARTY** ต่อไปนี้คือผู้รับผิดชอบ:

Viengxay Photakoun, DEAC coordinator and extension specialists
Department of Agriculture Extension Center, Vientiane Lao PDR
Cell phone: 020 55521454,
Email: ptkoun@yahoo.com

Manilit Saseedavong
Cell phone: 020 23942147- 97321284
Email: S_manilit@yahoo.com or smanilit@gmail.com
V. General Provisions ពេញបញ្ចប់ពីក្រុម

5.1 This Agreement and the Annexes attached hereto shall form the entire Agreement between [DAEC] and the Implementing Partner, superseding the contents of any other negotiations and/or agreements, whether oral or in writing, pertaining to the subject of this Agreement. ស្រុកបំពៃីការេដោយក្រុម គឺជាសន្តិសំខាន់មួយក្នុងស្រុកជាតិហើយដោយសម្រាប់ការបញ្ចប់ទៅធ្វើវិស្វការដោយជីវិតជាតិដូចម្តេច និង អនុសីប្រឹបាយអាហារ និងស្រុកខ្មែរដែលមានសេសបែបនេះ (ការដឹកជញ្ជូនអាហារ និង សហគមន៍)។ ការសិក្ដីប្រការប្រភេទនេះមានប្រព័ន្ធដូចវិញ ក្រុមបំពៃីការេដោយក្រុម អក្សរប្រញាត្រនិពន្ធមុន។ របៀបប្រហែលជាទូទៅត្រឹមត្រូវក្រុមបំពៃីការេដោយក្រុម

5.2 The RESPONSIBLE PARTY shall carry out all activities described in its Workplan with due diligence and efficiency. Subject to the express terms of this Agreement, it is understood that the RESPONSIBLE PARTY shall have exclusive control over the administration and implementation of the activities referred to above in paragraph 1.1 and that the Implementing Partner and UNDP shall not interfere in the exercise of such control. However, both the qualities of work and the progress being made toward successfully achieving the expected outputs shall be subject to review by the Implementing Partner. ការសិក្ដីប្រការប្រភេទនេះមានប្រព័ន្ធដូចវិញ ក្រុមបំពៃីការេដោយក្រុម អក្សរប្រញាត្រនិពន្ធមុន។ របៀបប្រហែលជាទូទៅត្រឹមត្រូវក្រុមបំពៃីការេដោយក្រុម

5.3 The Implementing Partner and UNDP undertakes no responsibilities in respect of life, health, accident, travel or any other insurance coverage for any person which may be necessary or desirable for the purpose of this Agreement or for any personnel undertaking activities under this Agreement. Such responsibilities shall be borne by the RESPONSIBLE PARTY. ការសិក្ដីប្រការប្រភេទនេះមានប្រព័ន្ធដូចវិញ ក្រុមបំពៃីការេដោយក្រុម អក្សរប្រញាត្រនិពន្ធមុន។
5.4 The rights and obligations of the RESPONSIBLE PARTY are limited to the terms and conditions of this Agreement. Accordingly, the RESPONSIBLE PARTY and personnel performing services on its behalf shall not be entitled to any benefit, payment, compensation or entitlement except as expressly provided in this Agreement. Any expenses and liabilities incurred by the Implementing Partner or UNDP shall not be claimed by the RESPONSIBLE PARTY for reimbursement.

5.5 The RESPONSIBLE PARTY shall be solely liable for claims by third parties arising from the RESPONSIBLE PARTY’s acts or omissions in the course of performing this Agreement and under no circumstances shall The Implementing Partner and UNDP be held liable for such claims by third parties. Any obligations undertaken by the Implementing Partner or UNDP shall not relieve the RESPONSIBLE PARTY of its obligations under this Agreement.

5.6 Assets (Equipment) supplied by UNDP to the RESPONSIBLE PARTY shall be the property of UNDP until the end of the project, at which time UNDP shall determine the best use of these assets. In cases where the RESPONSIBLE PARTY has met its responsibilities under this agreement, and handover of the asset would contribute to the sustainability of activities, UNDP would normally handover these assets to the RESPONSIBLE PARTY. The assets shall be used for the purpose indicated in the Workplan throughout the period of this Agreement. The costs associated with the acquisition of the assets shall be borne by the Implementing Partner or UNDP.

5.7 This Agreement may be terminated by either party before completion of the Agreement by giving thirty (30) days written notice to the other party, and the RESPONSIBLE PARTY shall promptly return any unutilized funds to the Implementing Partner as per paragraph 5.6 above. If the Agreement is terminated before completion, the amount of the funds released shall be calculated in accordance with the provisions of Section 4.2 above.

5.8 The RESPONSIBLE PARTY acknowledges that the Implementing Partner and UNDP and its representatives have made no actual or implied promise of funding except for the amounts specified by this particular tranches Agreement. Although project related documents may indicate a total amount of funds that could be available for this RESPONSIBLE PARTY, actual disbursements will be based upon the
RESPONSIBLE PARTY meeting performance targets. If any of the funds are returned to the Implementing Partner and UNDP or if this Agreement is rescinded, the RESPONSIBLE PARTY acknowledges that the Implementing Partner and UNDP will have no further obligation to the RESPONSIBLE PARTY as a result of such return or rescission.  

5.9 No modification of or change to this Agreement, waiver of any of its provisions or additional contractual provisions shall be valid or enforceable unless previously approved in writing by the parties to this Agreement or their duly authorized representatives in the form of an amendment to this Agreement duly signed by the parties hereto.
IN WITNESS WHEREOF, the undersigned, duly appointed representatives of the Implementing Partner, and the RESPONSIBLE PARTY, respectively, have on behalf of the Implementing Partner and the RESPONSIBLE PARTY signed the present Memorandum of Understanding on the dates indicated below their respective signatures.

On behalf of Implementing Partner:

Date: 14 NOV 2012

Dr. Bounthong BOUABOM

On behalf of the Responsible Party:

Date: 12 OCT 2012

Thongphath VONGMANY

Name:
**Attachment 1**

**DESCRIPTION OF ACTIVITIES**

**Project number:** 00076176  
**Project title:** Improving the Resilience of the Agriculture Sector in Lao PDR to Climate Change Impacts

Provide a summary of the results to be achieved by [the Government ministry/institution/IGO], particularly the outputs they are expected to produce.

**Goals:**

- Assist farmers in adapting their agricultural production to rapid changes in economic, social and climate change in order to secure food security among vulnerable farmers.
- The central (DAEC and IRAS, NAFRI), provincial, district and Agriculture and forestry Extension Service Centres level have manuals available. The manuals /curriculum will link and suit for CCA in the agriculture sector. Building up the capacity for PAFO/DAFO/ district staff and farmer groups

**Objectives:**

- Set up agricultural extension training modules dealing with CCA in different agro-ecological zones
- Strengthen the capacity of the government staff and villagers in the target provinces of IRAS’s project to prepare themselves in coping with the CC.
- Provide menu of technologies for farmers to choose in accord with their genuine needs in the wake of CC

- Climate change status is becoming worse and even worse in the coming years and will impact livelihood of the poor farmers if no rigorous actions taken place
- The majority of the Lao farmers rely on rain-fed agriculture/ they are vulnerable groups because of climate change drought and floods, and to an extent cool and high wind
- High food insecurity among Vulnerable farmers in association with Climate Change (drought, flood, hot temperature, pests , etc)
- Inappropriate agriculture practices lead to accelerate of land degradation
- Their food supply relies on successful adaptation to climate change
- Proactive actions taken by policy makers, planners, developers as well as community members are determinative to reduce the unexpected impacts caused by climate change (CC).
- MAF hopes to cushion the impacts of CC on agriculture and livelihoods, by developing a set of policies, which contained in its agricultural development plan. Those policies include the following:
  1. Land use planning in hazard prone and affected areas
  2. Promotion of short duration paddy and other cash crops and improve crop management and cultural practices
  3. Strengthen the technical capacities of local agricultural officers and farmers in dealing with natural hazard.
  4. Develop irrigation facilities and efficient water use
  5. Diversification of food resources and income
  6. Improve and develop crop varieties and animal species that better adapted to natural hazard areas

**Work to be performed by [the Government ministry/institution/IGO]**

**Explain the activities to be carried out by [the Government ministry/institution/IGO].**

The concept of training curricula for CC consists of **3 main modules**:

**Module 1:** Increase understanding in CC and alternatives to cushion its impacts on agricultural sector and rural livelihoods

**Module 2:** Increase capacity for government staff and farmers in the project areas to develop effective extension package in line with CC adaptation at village level by adapting Lao Agriculture Extension

**Module 3:** Develop technical alternatives to mitigate the impacts bedevilled by CC through

a) Adaptation options through selected rice varieties
b) Adaptation options through suitable crop diversification
c) Adaptation options through efficient and sustainable water management
d) Adaptation options through appropriate integration of small livestock and aquatic species into the farming systems
e) Adaptation options through appropriate agro-forestry practice

**The module 1** is aimed at increasing the understanding in climate change, its impacts to food security and livelihoods of the people, particularly those are living
in areas prone to flood and drought. It is expected to enhance awareness of government officials and communities in climate change mitigation and adaption in agriculture and rural development sector. In addition, with a participatory manner to discuss alternatives and practices to cushion Climate Change impacts. The training curricula is developed through literature review and share experience with the trainees.

Module 2 provides a course that aims at strengthening the capability of DAFO extension workers to effectively communicate the concept and practices of IRAS to villagers. Strengthen extension system at village level. This module will adapt 6 tools of Lao Agriculture Extension (LAE) in line with CCA which include:

Module 2.1 Effective facilitation - In this module, the participants learn the elements and process of communication and the importance of effective communication. The participants are provided better understanding of the factors that facilitate or hinder effective communication and facilitation.

Module 2.2 Extension methods - The participants acquire a better understanding LEA extension tools. The participants are provided knowledge and skills in selecting and using different tools of extension (LEA tools).

Module 2.3 Participatory Planning and conducting IRAS extension work - The participants are provided adequate knowledge and skills in planning, conducting, evaluating, and reporting extension work

Module 3 provides knowledge and lessons learned of selected alternative technology to coping with CC. There are 5 main topics taken into account such as:

a) Adaptation options through selected rice varieties 
b) Adaptation options through suitable crop diversification 
c) Adaptation options through efficient and sustainable water management 
d) Adaptation options through appropriate integration of small livestock and aquatic species into the farming systems 
e) Adaptation options through appropriate agro-forestry practice

Approach to adapting and transferring new technology associated with CC for farmers involves the following steps:

1. Diagnosis of farmers’ circumstances
2. Planning and design of technological adaptation 
3. On-farm testing and verification
4. Dissemination

Description of inputs:
Provide a detailed description of the project inputs by activity. This may include personnel, contracts, training, equipment, miscellaneous and micro-capital grants.

Development of training curricular for climate change adaptation in the agriculture sector is designed and conducted based on the training needs assessment (TNA) under LEAP approach.

The pyramid approach in training is adopted whereby the provincial (PAFO) trainers and DAFO extension workers and local IRAS' advisors are trained by DAEC trainers. The DAFO assisted by PAFO and supervised by DAEC trains contact training courses for villagers and KIMAN (Village extension). The concept of training curricula activities will be done through the work of develop and implementation of each module/curricular which done by individual specialist as well as testing these tools.

The main key activities will cover:

1. Organize and developing staff within DEAC or reviewing group member to set the outline TOR
2. Organize meeting with key professional curricular persons/contract issues and procurement process
3. Planning and assess possible targets
4. Follow monitoring progress
5. Organize meeting workshop with stakeholders for the draft curricular
6. Pilot training organized
7. Improving reviewing tools and pre testing tools through the training
8. Workshop meeting for finalise tools/modules
9. Editing and Translation Manual/curricular in English-Lao
10. Printings/publishing

11. Provide TOT training plan and implementation the plan for PAFO/DAFO and Farmers group

12. Monitor/evaluate and its Reporting

Indicators as outputs:

- # of provincial and district staff trained
- # of target villagers trained in target villages
- Materials for dissemination of appropriate technology are produced and serve as tools for extension.
- LEA approach has been updated in harmony with CC/adapted materials of extension are available
- Training materials are available
- Technical capacity of agriculture extension at local level improved
- Adaptive capacity of farmers improved
- At least 30% of women’s participation in training courses

Annexes: អំពីការបញ្ចប់ការផ្តល់ជូន

Attach, as appropriate, job descriptions for consultants, terms of reference for contracts, technical specifications for equipment items, training nomination forms, etc.

អីយោងទំនិញផ្លាស់ប្តូរបញ្ជីបង្ហាញទំនិញបុគ្គលិក ការសន្និសុំសេវារៀបរាង គំនិតបណ្តាលឱ្យផ្លាស់ប្តូរការបង្កើតបណ្តាល និងបោះពុម្ពបញ្ជីជំនួយការបង្កើតបណ្តាលកម្មវិធីនេះទាំងអស់ ហើយជំនួយ ប្រការផ្សេងៗជាងគេដែលបានបញ្ហានន្តមុខ១
## Scheduled of Activities, Facilities and Payments

<table>
<thead>
<tr>
<th>EXPECTED CP OUTPUTS and indicators including annual targets</th>
<th>PLANNED ACTIVITIES</th>
<th>Timeframe</th>
<th>Planned Budget</th>
<th>Schedule of payments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>List all activities to be undertaken during the year towards stated outputs</td>
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<tr>
<td></td>
<td>ได้ผลงบประมาณที่มิได้รับจากงานจ้าง</td>
<td>Q1  Q2  Q3  Q4</td>
<td>Budget Description</td>
<td>Q1  Q2  Q3  Q4</td>
</tr>
<tr>
<td></td>
<td>แล้วทำในปี income ที่มีรายจ่าย</td>
<td></td>
<td>แผนการจ่าย</td>
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<tr>
<td></td>
<td>ไปกำหนดรายจ่าย</td>
<td>Budget Description</td>
<td>Amount</td>
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<tr>
<td></td>
<td>รายจ่าย</td>
<td></td>
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<tr>
<td>Understanding of all participants to prepare and data of information related collected, mainstreaming information on the process of Manual</td>
<td>A) Organise key developing staff within DEAC or reviewing group member to set the outline/TOR</td>
<td>Q1  Q2  Q3  Q4</td>
<td>14,900</td>
<td></td>
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<tr>
<td></td>
<td>• Organise meeting workshop with stakeholders (NAFRI, PAFO, DAFO and concerned parties)</td>
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<td></td>
<td>• Collection information (second data, interview, observation, group discussion)</td>
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<td></td>
<td>• Wrap up information.</td>
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<tr>
<td></td>
<td>• Design</td>
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<tr>
<td>All of the PAFO and DAFO and Khumban at least 75% involve on the process of practise draft manual</td>
<td></td>
<td></td>
<td>14,500</td>
<td>4,700 4,700 5,100</td>
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<tr>
<td><strong>B) Provide training for PAFO/DAFO and Farmers group.</strong></td>
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<td>----------------------------------------------------------</td>
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<tr>
<td><strong>Pilot trainings</strong></td>
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<tr>
<td><strong>Improving/reviewing tools.</strong></td>
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<tr>
<td><strong>Pre-testing tools through the training</strong></td>
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<tr>
<td><strong>Monitor/evaluate</strong></td>
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<tr>
<td><strong>Reports</strong></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>C) Procurement</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Office supplies:</strong> papers, pen, toner  ENTRY**</td>
</tr>
<tr>
<td><strong>Rent IT equipment, computers, note book and Printers</strong></td>
</tr>
<tr>
<td><strong>2 Motorbikes rent (Wave 125cc):</strong> ENTRY**</td>
</tr>
<tr>
<td><strong>Field equipments:</strong> Camera: ENTRY**</td>
</tr>
</tbody>
</table>

| **3 main module Manual of CCTAMS made available for all PAFO, DAFO and IRAS office and other interest of this training Manual** |

<table>
<thead>
<tr>
<th><strong>D) Workshop/Meeting for finalise the tools/Modules</strong></th>
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</thead>
<tbody>
<tr>
<td><strong>Printing</strong></td>
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<tr>
<td><strong>Editing</strong></td>
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<tr>
<td><strong>Translation in English</strong></td>
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</table>

<table>
<thead>
<tr>
<th><strong>ที่เน้นการอธิบาย 5 sets</strong></th>
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<tbody>
<tr>
<td><strong>CCTAMS translation</strong></td>
</tr>
<tr>
<td><strong>อ่านแปลฉบับ</strong></td>
</tr>
<tr>
<td><strong>Revise/editing</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>จำนวน</strong></th>
<th><strong>14,900</strong></th>
<th><strong>4,950</strong></th>
<th><strong>4,950</strong></th>
<th><strong>5,000</strong></th>
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</thead>
<tbody>
<tr>
<td><strong>จัดการอบรม</strong></td>
<td><strong>งบประมาณ</strong></td>
<td><strong>WXS cost</strong></td>
<td><strong>Office supplies:</strong> papers, pen, toner</td>
<td><strong>Rent IT equipment, computers, note book and Printers</strong></td>
</tr>
<tr>
<td><strong>จำนวน</strong></td>
<td><strong>3,500</strong></td>
<td><strong>3,500</strong></td>
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<td><strong>6,000</strong></td>
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<td>10,000</td>
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<tr>
<td>Printing*</td>
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<td>1% (Note)</td>
<td>1,200</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>83,500</strong></td>
<td><strong>USS</strong></td>
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</table>

**Note:**

- Adjustments within each of the sections may be made in consultation between the Implementing Partner. Such adjustments may be made if they are in keeping with the provisions of the Programme Support/Project Document and if they are found to be in the best interest of the project.